

# Job Description Form



<b>Personal Details</b>	<b>Job Holder :</b> <b>Job Title :</b> <b>Location :</b>	<b>Site Engineer – Somalia &amp; CAR</b>	<b>ID Number:</b> <b>D.O.J:</b> <b>Date Reviewed:</b> <b>Next Review:</b>		
	<b>Reporting to :</b>	<b>Project Manager</b>			
	<b>Liaison with:</b>	<b>Country Manager &amp; Project Management Team</b>			
<b>Job Profile</b>	<b>Job Purpose</b>	Provide services in Civil, Mechanical, or Engineering. Responsible for entire project cycle to include design, development and project completion, in conjunction with and as directed by the Project Manager.			
	<b>KPI's</b>	<b>To be agreed with Line Manager</b>			
	<b>Main Job Accountabilities &amp; Expectations</b>	<ul style="list-style-type: none"> <li>▪ Prepare engineering analysis of projects to include: preliminary design, calculation, life cycle cost and equipment selection.</li> <li>▪ Conduct surveys to gather field data.</li> <li>▪ Prepare and interpret blueprints, schematics drawings, layouts and other visual aids.</li> <li>▪ Prepare technical construction specifications.</li> <li>▪ Perform Civil Engineering duties surrounding the following: public works, buildings, subdivisions, drainage, traffic, road, airport, tunnel, bridge, water supply, sewage and environmental systems.</li> <li>▪ Perform Mechanical Engineering duties surrounding the following: mechanical devices, components, engines, transportation equipment, environmental control, materials handling, machine tools, robots, automated manufacturing equipment, and power producing machines such as internal combustion engines, steam and gas turbines, and jet and rocket engines.</li> <li>▪ Manage construction document printing process.</li> <li>▪ Manage project issues, budgets, and schedules.</li> <li>▪ Review and critique proposed changes to engineering standards, policies, or details.</li> <li>▪ Review development plans for compliance with adopted engineering standards and good engineering practices.</li> <li>▪ Coordinate the activities of the design and construction teams.</li> <li>▪ Other duties as assigned.</li> </ul>			
	<b>Required Skills</b>	<ul style="list-style-type: none"> <li>▪ Knowledge of applicable building codes and safety laws. Work requires math skills, special relationship abilities, and the ability to understand engineering and construction data.</li> <li>▪ Working knowledge of CAD tools.</li> </ul>			
	<b>Core Competencies</b>	<b>Delivering Business Results</b>  <b>Team Working</b>  <b>Planning and Control</b>  <b>Making Good Decisions</b>  <b>Attention to Detail</b>			

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	<b>Levels of Competencies</b>	<i>Level 1</i> Excellent <i>Level 2</i> Good <i>Level 3</i> Satisfactory <i>Level 4</i> Unsatisfactory		
<b>Job Specification</b>	<b>Preferred Qualification &amp; Experience</b>	<ul style="list-style-type: none"> <li>▪ Bachelor's degree in Civil or Engineering and five+ years of engineering experience or Industry standard qualifications.</li> <li>▪ 5+ year's experience in managing the projects as per the clients specs, safety levels, and budget schedule.</li> </ul>		
<b>Signature</b>	Employee		<b>Date</b>	
	Line Manager			
	Country Manager			
	HRD			